

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

July 9, 2024  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton  
Remote Option via Zoom

**Commissioners and Staff Present**

Commissioners

Gary Anderson  
Cary Bozeman  
Axel Strakeljahn

Staff Members

Jim Rothlin  
Arne Bakker  
Aaron Schielke  
James Weaver  
James Goodman  
Cole Barnes  
Ginger Waye  
Stephanie Frame  
Anne Montgomery, Atty

**Call to Order**

President Anderson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting of June 25, 2024.
- B. Payment of checks #902343 through #902346 and #E02108 and #902347 and #902348 and #902349 through #902352 and #85945 through #85968 and #E02109 through #E02115 and #902353 through #902355 and #902356 through #902359 and #85969 through #85988 and #E02116 through #E02130 and #902360 through #902363 from the General Fund for \$180,465.46.

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

**Executive Session - None**

## Information Items

1. Central Puget Sound Economic Development District (CPSEDD) Update – Jason Thibedeau, Program Manager

Mr. Thibedeau began his presentation by providing a high-level overview of Puget Sound Regional Council (PSRC) which serves as the Council of Governments for the four-county region of King, Kitsap, Pierce, and Snohomish and the Central Puget Sound Economic Development District (CPSEDD) which is the region’s metropolitan planning organization. He detailed the mission of CPSEDD and described the composition of the board of directors which is a mix of elected officials and non-elected.

It was explained that CPSEDD is responsible for the development of a Regional Economic Strategy which is organized around three main goals of economic development, global competitiveness, and quality of life.

Mr. Thibedeau detailed the role of PSRC/EDD in economic development providing detail on recent projects in support of that role. He responded to questions and comments from the Board related to several items such as regional industrial lands analysis update; regional housing strategy and monitoring; technical assistance provided to counties for comp plan updates; ferry system; clean energy; and expanding aviation.

In closing, Mr. Thibedeau highlighted upcoming projects for PSRC/EDD.

2. Greater Seattle Partners (GSP) Update – CEO Brian Surratt and COO Rebecca Lovell

CEO Surratt and COO Lovell provided background information on themselves and discussed the work GSP does; where the organization has been, where they want to go; and how they can partner with Kitsap and Port of Bremerton to strengthen the region’s economic development efforts. They provided an overview on GSP goals and their signature programs including their new “Uncommon Thinkers Welcome” campaign.

They responded to full questions and comments from the Board and discussed further detail on the GSP model and investment structure.

## Citizen Comments - None

## Action Items

1. Circuit of the Northwest (CNW) Lease Amendment #4 – Lease Option Renewal  
*Presented by Jim Rothlin, Chief Executive Officer*

Following presentation and after questions and comments were addressed by CEO Rothlin and Attorney Seth Woolson;

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve the Fourth Amendment to Lease with Circuit of the Northwest, LLC

**MOTION CARRIES, 2-1 Yes – Anderson, Strakeljahn; No – Bozeman**

2. Bid Award to Ponce Excavation Construction & Consulting (PECC) for the Airport Fire Station Building Roof & Exterior Remodel Project #02-23-20017-C  
*Presented by James Goodman, Director of Facilities & Property Development*

Following presentation and after questions and comments were addressed;

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Approve the bid award for the Fire Station Roof and Exterior replacements to Ponce Excavation Construction & Consulting (PECC) in the amount of \$67,132.88 and authorize the CEO to execute the contract in accordance with approved contracting guidelines.

**MOTION CARRIES, 3-0**

3. Professional Services Agreement with Mead & Hunt, Inc., for Bremerton National Airport Feasibility Study Phase I  
*Introduced by CEO Jim Rothlin and presented by Cole Barnes, Airport Manager*

Following presentation and after questions and comments were addressed;

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Approve the Professional Services Agreement with Mead & Hunt, Inc., for Phase I of the Airport Feasibility Study and authorize the CEO to execute the agreement.

**MOTION CARRIES, 3-0**

## **Staff Reports**

*Jim Rothlin, Chief Executive Officer*

- Was invited to attend a meeting with the County regarding the region hosting World Cup Soccer in 2026
- Attending the Washington Public Ports Association (WPPA) Executive Directors conference this week.
- Introduced new CFO Aaron Schielke providing his professional background. CFO Schielke provided some personal and further professional background information noting his degree is in public administration although this is his first career job in that sector.

## **Commission Reports / New Business**

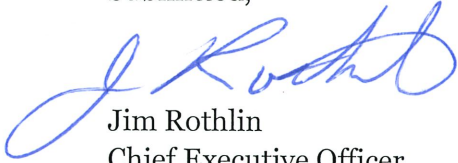
*Commissioner Anderson*

- Will be attending the Kitsap Economic Development Alliance (KEDA) quarterly board meeting on Thursday, July 11.

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 12:20 p.m.

Submitted,



Jim Rothlin  
Chief Executive Officer  
July 18, 2024

Approved,



Axel Strakeljahn  
Commission Secretary  
July 23, 2024