

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

May 28, 2024  
6:00 PM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton  
Remote Option via Zoom

**Commissioners and Staff Present**

Commissioners

Gary Anderson  
Cary Bozeman  
Axel Strakeljahn

Staff Members

Jim Rothlin  
Arne Bakker  
Jeremiah Wiley  
James Weaver  
James Goodman  
Cole Barnes  
Ginger Waye  
Stephanie Frame  
Anne Montgomery, Atty

**Call to Order**

President Anderson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting of May 14, 2024.
- B. Payment of checks #902291 and #902292 and #902293 through #902298 and #85871 through #85884 and #E02043 through #E02055 and #902299 through #902300 and #E02056 through #E02057 and #902301 and #902302 and #85885 through #85914 and #E02058 through #E02068 from the General Fund for \$152,939.68.

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Information Items

1. Bremerton Aviation Center for Education (BACE) Update – Mike Friend, Experimental Aircraft Association (EAA)

Mr. Friend provided a status report detailing:

- What is new:
  - Electric airplane build progress.
  - Two build team members have started FAA certified Airframe and/or Powerplant (A&P) mechanics school.
  - Several youth members have started flight training.
  - New youth go through BACE's Build & Fly program (constructing remote control airplanes) before graduating to the full-size airplane build program.
- Next steps:
  - Mount systems into the plane.
  - Fundraising to support the second BACE airplane kit.
  - Working toward BACE becoming an energy-independent operation. Currently partnering with the Port on a refresh of the BACE building to include a provision for solar energy.
  - Completion of BACE electric motorglider and flight testing
  - Commissioning of ramp recharging capabilities

Mr. Friend responded to questions and comments from the Board throughout the presentation.

2. Quarterly Financial Review – Jeremiah Wiley, Chief Financial Officer

CFO Wiley provided detail on the following for the 2024 Q1 financial review:

- Focus and theme for 2024
- Budget highlights
- Net operating income
- Reserves/rainy day fund
- Schedule of reserves

Questions and comments from the Board were addressed throughout the presentation.

## Citizen Comments

Mike Friend, Experimental Aircraft Association (EAA)

- Inquired as to the status of hangar construction at the south end of the airport. It was suggested he meet with Airport Manager Cole Barnes to discuss.

**Action Items - None**

**Staff Reports**

*Jim Rothlin, Chief Executive Officer*

- Provided highlights from the recent Washington Public Ports Association (WPPA) Spring Meeting.
- The “busy” season is upon us for all facilities, and we are in the process of hiring seasonal employees with a total of 7-8 anticipated.
- Noted our current advertising efforts and the issuance of the spring newsletter.
- Announced this will be CFO Wiley’s last official Commission meeting as he is moving on to a new endeavor. Mr. Wiley has made a difference in how we approach our financing. He works closely with department managers, giving them financial information that can help them be accountable for their job. He will be missed, and we wish him the best in his new adventure. The Board thanked him for his innovative work with the Port.

**Commission Reports / New Business**

*Commissioner Bozeman*

- Attended a recent dinner where he was able to sit next to renowned mountaineer Jim Whittaker and hear his climbing stories.
- Had lunch with former Congressman Norm Dicks, retired PSNS&IMF Executive Director Rick Tift, and Representative Greg Nance and received a ferry system update.
- Congratulated County Commissioner Christine Rolfes on her upcoming reelection.
- Attended the Armed Forces Day Parade and Lions pancake breakfast.
- Will be having lunch with the Bremerton School District superintendent.

*Commissioner Strakeljahn*

- Reported on topics from the WPPA Seminar noting items he would like staff to address.
- Commended Mr. Bakker for his hard work on the Kitsap Regional Coordinating Council Countywide funding for the Airport Way extension.
- Volunteered at the Kitsap County Medical Society’s rummage sale at Seabeck Community Center.

*Commissioner Anderson*

- At a recent Peninsula Regional Transportation Planning Organization (PRTPO) meeting, it was discussed how much more difficult it has become to get transportation funding from

the legislature so everyone is trying to figure out how to get money for transportation needs.

- Attended the WPPA conference and spoke to its value. Discussed the job creator and creative partnership awards presented at the conference.

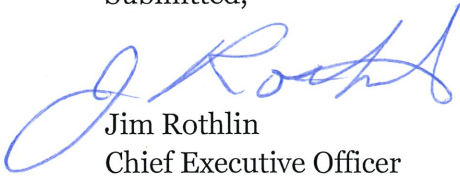
**Executive Session** - None

### **Adjournment**

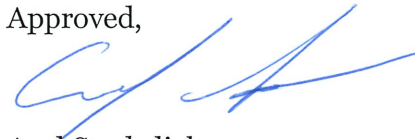
There being no further business before the Board, the meeting was adjourned at 7:15 p.m.

Submitted,

Approved,



Jim Rothlin  
Chief Executive Officer  
June 20, 2024



Axel Strakeljahn  
Commission Secretary  
June 25, 2024